Littlethorpe Farish Council

Minutes of the Parish Council Meeting held at Littlethorpe Village Hall

at 19:50 on Monday 14 May 2018

Present: Cllr Spoors (Chair), Cllr Winterburn, Cllr Gray, Cllr Laugher, Cllr Orme, District Cllr Atkinson, **5** members of the public, and David Duthie (Clerk).

- 1. Apologies Apologies had been sent by County Cllr Harrison
- 2. Signing of declarations of acceptance of office of a Councillor, declarations of interest, and return of expenses. No interests declared further to those on the Borough Council Website
- 3. Chairman's remarks There were no Chairman's remarks
- 4. Adoption of the minutes of the Parish Council meeting on 12 Jan 18 was proposed by Cllr Laugher, seconded by Cllr Winterburn and passed unanimously.
- 5. From the County Council
 - 5.1. The third phase of superfast broadband is intended for completion in 2021 with 95% of the county supplied. Wireless network will be used for the remainder.
 - 5.2. 5-6 of very rural schools have closed.
 - 5.3. Funding constraints prevent completion of works such as repairing potholes. The County is in better shape than some, but still has to save £120 M per year and more with inflation. Transport to schools is £9 M over budget, but good pension investment has kept the pension fund out of deficit.
- 6. District Councillor's report
 - 6.1. The new District offices are saving £1 M per year. Sales of buildings no longer used have helped funding.
 - 6.2. The district is going paperless.
 - 6.3. The Council has shrunk from 55 to 40 Councillors. The new Mayor is Cllr Bernard Batement, with our own Fountains and Ripley Ward Councillor, Margaret Atkinson Deputy Mayor.
 - 6.4. The Housing Plan is not yet approved.
- 7. General Data Protection Regulations
 - 7.1. A government amendment to the government GDPR bill will remove the need for the Parish Council to appoint a data protection officer. This amendment is anticipated before GDPR regulations come into force on 25 May 18, but the Council will still have to observe the new regulations.
 - 7.2. The YLCA training seminar 17 Apr 18 has been overtaken by the item above.
 - 7.3. To obtain a .gov.uk email address for Councillors and the Clerk an internet service provider must be identified. The Village Hall Committee have been asked if their internet service provider could be used.
- 8. Responsible Financial Officer's Report
 - 8.1. Income and expenditure
 - 8.1.1. Paid: Society of Local Council Clerks' AGM £25, SLCC annual subscription £203, Yorkshire Local Councils Association GDPR training £33.75, Clerk's salary and PAYE £324.63, Clerk working from home £54, 2 x storage boxes £11.98, stamps and stationery £4.01
 - 8.1.2. Approved: 2 year subscription to McAfee antivirus £109.99 with £40.00 cashback £60.99

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- 8.1.3. To pay: Internal auditor for annual accounts £50 in 2017
- 8.1.4. Skipton Building society. £4.67 interest has been added to the Clubs and Charities account, bringing the balance to £27.65. Council decided to retain this account. This will require removing the former Clerk from the list of signatories and a form with four new signatories to be completed at the July meeting.

Action: the Clerk

9. Correspondence

- 9.1. Council will not apply to have a Vehicle Activated Speed sign or Speed Indicator Device
- 9.2. North Yorkshire County Council have cleared a roadside drain on the A61 between Quarry Moor Residential Village and the No. 36 bus stop and consider the issue of roadside parking, mud spread onto the footpath and the footpath flooding after rain closed. There has been no repair to the footpath, and no parking restrictions on a road with double white lines in the centre. NYCC to be contacted again with an image of a car parking on the verge.

Action: the Clerk

9.3. Roundabout magazine has a print run of 300, 99 copies are delivered in Littlethorpe Parish, it is a subscription magazine, and accounts are submitted to the Parochial Church Council. The Parish Council have been asked to contribute £200 per annum towards the costs of the magazine following a decrease in subscribers. A full-page advertisement costs £300 for a whole year. Council would consider a contribution were the magazine delivered to every household in the parish, but will not contribute under the present arrangements.

Response: the Clerk

- 9.4. Requests for applications to the Local Fund before 6 Jun 18 have been publicised on the village website.
- 9.5. No Councillors or the Clerk are able to attend the Parish Consultation Meeting 28 Jun 18, Darley Memorial Hall.
- 9.6. North Yorkshire Archives survey has been publicised on the village website.
- 9.7. Applications for Energy efficiency grants have been publicised on the village website.
- 9.8. The Welfare support strategy consultation has been publicised on the village website.
- 9.9. The Rural crime survey has been publicised on the village website.
- 9.10. Consultation regarding unauthorised development and encampments has been publicised on the village website.

10. Planning

- 10.1. 18/01032/FUL Application Received: 08 Mar 2018 Address: Sunnyside Pottery Lane Littlethorpe HG4 3LS Proposal: Erection of 2 Dwellings with proposed new access Status: **Pending Consideration**. Response: A No objections
- 10.2. 18/01146/OUT Application Received: 16 Mar 2018 Address: Land Comprising Field at Grid Reference 432074 469537 Littlethorpe Lane Littlethorpe North Yorkshire Proposal: Erection of 5 dwellings with access, layout and scale considered. Status: Pending Consideration. Response: C No objections but comments
- 10.3. 18/01322/S106 Application Received: 29 Mar 2018 Address: Long Meadows Littlethorpe Lane Littlethorpe Ripon North Yorkshire HG4 3LG Proposal: Variation of Section 106 Agreement relating to Permission No. 09/00523/FUL to allow payment of commuted sum in lieu of affordable housing provision. Status: **Pending Consideration**. Response: B Objection
- 10.4. 18/01489/FUL Application Received: 11 Apr 2018 Address: Whitcliffe Hall Whitcliffe Road To Whitcliffe Hall Littlethorpe HG4 3AS Proposal: Formation of hardstanding. Status: **Pending Consideration**. Response: A No objections

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11. Public Time

11.1. Noise from jet skis on the lake at the racecourse is proving troublesome when the Parish is downwind from the lake. Ripon Jet Ski club may use the lake on Wednesday and Friday afternoons, and 10:00 to 20:00 Saturday, Sunday and Bank Holidays. Previous correspondence was presented to the Clerk for reference to discover if restrictions are being observed. The Council representative to the quarry restoration committee will discuss the matter with the CEO of Ripon Racecourse.

11.2. Action: Cllr Spoors

- 12. Village Hall Committee
 - 12.1. Will have their AGM on 17 May 18.
- 13. Alderman Spence Committee
 - 13.1. The meeting on 25 Apr 18 was cancelled.
- 14. Ripon quarry and aftercare
 - 14.1. Meeting 6 Jun 18 was postponed.
 - 14.2. Yorkshire Wildlife Trust have yet to engage with the Parish Council
- 15. Dates of next Monday 19:30 meetings
 - 15.1. Thursday 5 Jul 18
 - 15.2. Monday 10 Sep 18